



CRISTO REY JESUIT

CORPORATE WORK STUDY PROGRAM

WHERE WE WORK



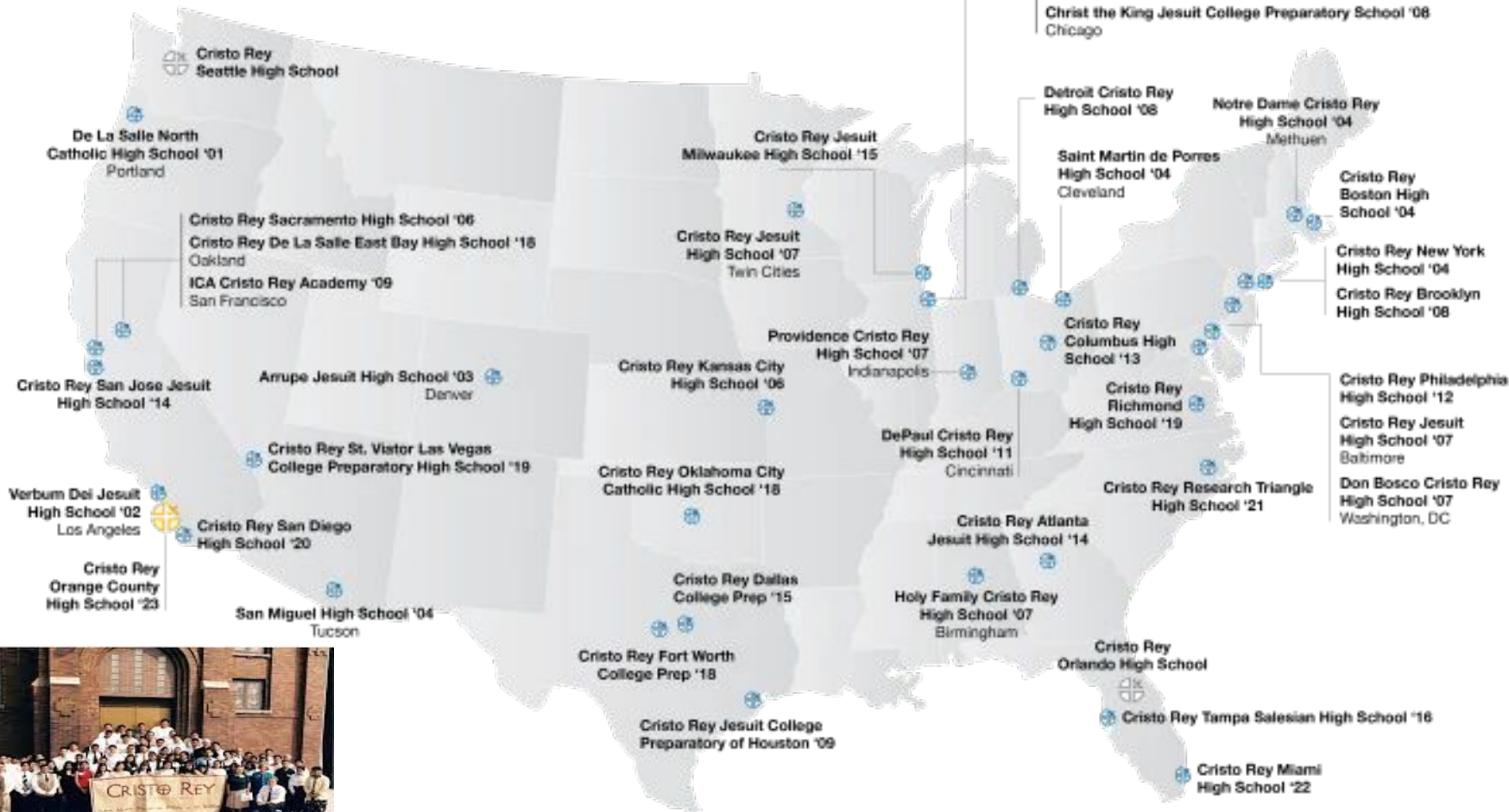
CWSP 2022 Supervisor Orientation

*The CWSP team thanks you for all you do
--to support Cristo Rey Jesuit students!*

Agenda

- Getting to know CRN
 - Getting to know CRJ
 - Getting to know CWSP
 - Student Relations
 - Client Relations
 - Logistics
 - Best Practices Panel
-

Cristo Rey Jesuit High School '96
Chicago
Cristo Rey St. Martin College Prep '04
Waukegan
Christ the King Jesuit College Preparatory School '08
Chicago



CRJHS School Culture



School Culture

- It is the way we do business here and clarifies what is important and what is not.
- Reflects what we care about, what we are willing to spend time doing, what we focus on, and how we celebrate our successes



**Culture is the school's
personality**

Why is School Culture Important?

Positive learning can only take place in a positive/healthy school environment. A positive school culture will affect more student and teacher success than any other reform or school improvement effort currently being implemented.

Impacts:

- Sense of belonging
- Well-being
- Level of being recognized for their efforts
- Level of encouragement



We are Committed to Justice

Students pride themselves on being inclusive & equitable

Students speak out on social injustices & advocate for ALL people.

- BSU
- LSU
- Stu Co
- Social Justice Club



We are Intellectually Competent

Students strive towards excellence at all times.

- AP courses
- Office Hours
- Homework Help
- Flex Lunch





We are Loving

Students welcome & support the community

Students build intentional relationships with one another.

Students are generous with their time and talents, & strive to share their gifts with others.

- Extracurricular activities
- Homeroom
- Magis Shout Outs
- Assemblies/Events
- Reflection Groups

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We are Open to Growth

Students strive for success, but are aware that failure is an important part of learning and maturity.

Students learn to seek out new challenges and opportunities to enrich personal experience or perspective.

- Reflective Practices (spiritual, learning & restorative)
- Embrace Productive Struggle
- Capstone
- CWSP





We are Religious

Students display grace & empathy to all people.

Students have a sincere & deep sense of God's presence & love.

- Retreat
- Service Hours
- Mass
- Examen



We are Work Experienced

Through the Corporate Work Study Program, students learn to be a dependable, responsible worker of integrity with high ethical standards.

Thank
you





CRISTO REY JESUIT CAREER & INTERNSHIP FAIR

WEDNESDAY, OCTOBER 12

5:00 PM - 7:00 PM

—● Cristo Rey Jesuit High School ●—





CRISTO REY JESUIT

CORPORATE WORK STUDY PROGRAM



Andy Stith
Interim Director
of CWSP



**Ellen
Wilkinson**
Director, Client
and Student
Relations



**Tessa
Rhodes**
Corporate Work
Study
Coordinator



Kaylee Beck
Manager,
Operations



**Charonda
Oliphant**
Manager,
Student
Relations



**Lucy
Rothstein**
Student Worker
Program
Coordinator

A Venn diagram consisting of three overlapping circles on a dark blue background. The top-left circle is labeled 'Student Relations', the top-right circle is labeled 'Client Relations', and the bottom circle is labeled 'Logistics'. All circles overlap in a central region.

Student
Relations

Client
Relations

Logistics

Expectations for Student Workers



- CWSP is a required course for all students
 - All the expectations and policies that apply in school apply at work
 - Students fully understand that this is a real job, at a real workplace, with real responsibilities, with real outcomes
-

Preparing Students for the Workplace



- Incoming students participate in 5-day Business Training Camp
 - Department of Labor Courses
 - Workplace Preparation Curriculum
- All grade levels
 - Professional Development tips during morning van dismissal

Supervisors Keep in Mind



- This is a developmental program
 - Our students are just that - students
 - They are in your workplaces to learn and to contribute
 - Please keep in mind they are not experts
 - We ask for your support and feedback
 - Performance is rated on growth, effort, and attitude
 - We need to know how they're doing
 - Be honest and fair
 - CWSP Disciplinary Process
-



A study conducted by The National Child Traumatic Stress Network (NCTSN) found that roughly **25% of American children experience at least one traumatic event by the age of 16.**

- » COVID has only exacerbated the need for trauma-informed education.
- » Students are dealing with the aftermath of a year+ at home, largely isolated from peers and teachers and continued struggles of living during a pandemic.
- » Trauma-informed practices benefit all students whether they've experienced trauma or not.
- » Ask ourselves not what is "wrong" with the student, but rather, what else do I need to consider?

What do students need?

Students need to feel safe and connected to others.

Students need an environment that is predictable.



Brain Development Review

- » Brain stem- most primitive, responsible for automatic and involuntary response
- » Limbic regions - “emotional brain,” more reactive, fight/flight/freeze
- » Cortex - “thinking brain,” executive functions
 - Frontal cortex - allow for awareness, empathy, emotional regulation, flexibility.
 - Last part to develop - during mid 20s

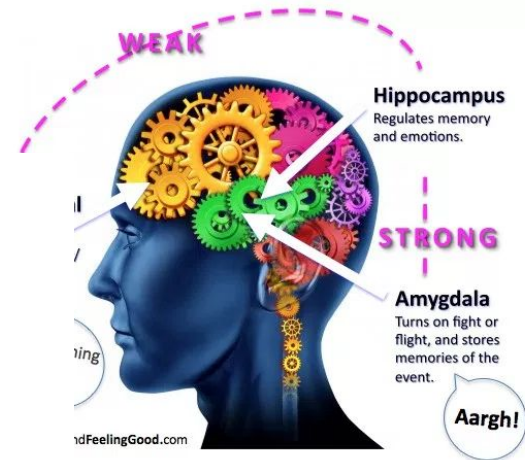
Students need to have their “lids (cortex) down” to be able to learn and perform tasks.

If a student feels unsafe, they “flip their lid” and function from “emotional brain.”

- **D. Siegal**



FIGURE 5
Dan Siegal's Brain Hand Puppet from Siegal & Hartzell (2003),
Parenting from the inside out, P.173



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Student
Relations

Client
Relations

Logistics

What You Can Expect From Us

- Beginning of the Year:
 - Communicate logistics
 - Onboarding checklist
- Throughout the Year:
 - CWSP Newsletter
 - Email / Phone Call Check-ins
- Site Visits
 - Department of Labor requirement, 1-2 visits/year
 - Meet with student on site and observe them work
 - Connect with program managers and supervisors to discuss how things are going, answer questions, check in on student performance

What We Need from Supervisors

- Engagement
 - Thank you for attending today!
- Communication
 - Keep us informed
 - We need to know the good, the bad, the seemingly unimportant
 - Timecard feedback is critical
 - Positive and constructive
 - “Shared with student” box is default, students get email with feedback
 - Shout outs, calls home
 - Daily timecards from Salesforce email address
- Patience

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Student
Relations

Client
Relations

Logistics



Monday
Seniors

Tuesday
Sophomores

Wednesday
Freshmen

Thursday
Juniors

Friday
Rotate

Week 1



Week 2



Week 3



Week 4



Schedule and Transportation



- Workday is 6-7 hours/day
 - Lunch is 30 minutes
 - Communicate where/when students can take lunch during your training
 - Transportation
 - CRJ vans and third party service
 - Drop off /pick up times emailed before first day of work
 - Drop off between 8:15 a.m. - 10:00 a.m.
 - Pick up between 2:00 p.m. - 3:30 p.m.
 - Greet your student at the van on the first day
 - Drop off/pick up times subject to change
-



CRJ Protocols and Procedures

Key Policy Overview

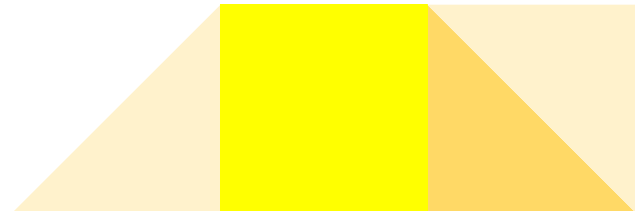
CRJ Safety Protocols and Procedures



- All incoming and current students fully vaccinated against COVID
- Sixteenth Street Clinic on-site
- Stay home if feeling sick, symptomatic, or have been exposed to COVID-19
- Masking is optional at this time
- Your specific workplace safety/COVID mitigation policies
 - Walk through these with your student on the first day of work

CRJ Safety Protocols and Procedures

- Safety is #1 priority
- Masking 100% of the time
 - Consider a student's mask part of their uniform
 - At school, on the CWSP transport, at the workplace, except while eating lunch/drinking
- Sanitize in and out of their workplace and shared spaces just like full time employees, ex. Copy room
- Students will need to advocate for themselves
 - Related to safety, access to cleaning supplies, social distancing
 - CWSP will review this with students before first day of work
 - They might not have the language
 - "I'm noticing ...," "I'm wondering..."

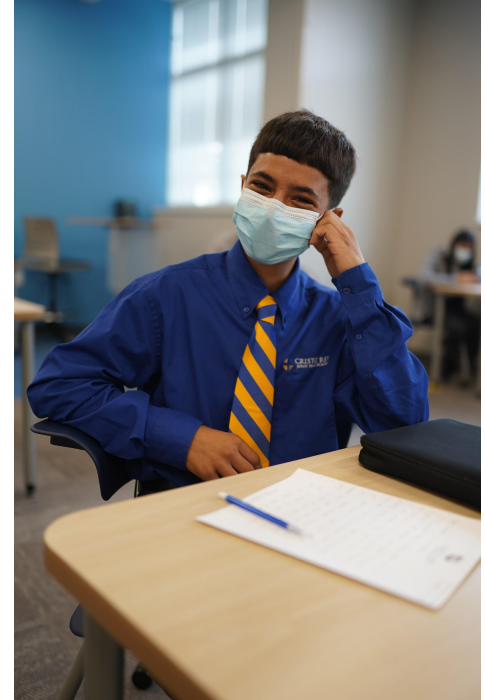


Key Policies



- Safety
 - Attendance
 - Technology policy
 - Daily Timecards
 - No sharing personal contact information
 - Cell phone
 - Personal email
-

Uniforms



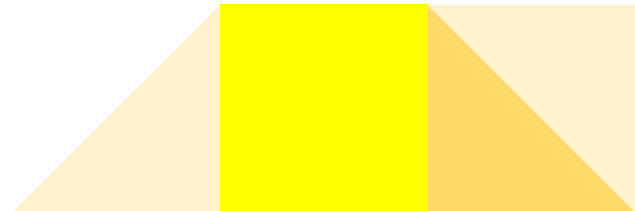
Questions?

Supervisor Panel // Best Practices

- Wendy Brown ~ Waukesha Catholic
- Ashley Christian ~ Hatco
- Kristin Adelmund ~ Hatch Staffing

Next Steps

- Student team sheets will be distributed next
 - Teams are subject to change
- We will email your student team information and a link supervisor website
 - Supervisor website includes: CWSP Partner Handbook, 2022-23 calendar, will later include transportation schedule
 - Email CWSP any additional student supervisor contact info
 - CWSP team email: cwsp@crestoreymilwaukee.org
 - Also add this email address to your sender list
- First day of work
 - Tuesday, August 30 (sophomore workday)
 - Transportation details coming soon



Thank you!

Please pick-up your 2022-23 student team information in the Milliman Atrium.

Partner Name

A - B (see Andy)
C - I (see Maria)

Partner Name

J - P (see Charonda)
Q - Z (see Lucy)